



IN-STATE TUITION REQUIREMENTS

THE FOLLOWING REQUIREMENTS MUST BE MET BY A STUDENT PRIOR TO BEING GRANTED RESIDENT STATUS FOR THE PURPOSE OF TUITION AND OTHER VSCS CHARGES:

1. The student shall be domiciled in Vermont, said domicile having been continuous for one year immediately prior to the date of enrollment. Domicile shall mean a person's true, fixed and permanent home, to which he/she intends to return when absent. Domicile shall not be dependent upon a person's marital status. Although domicile may have been established, a student is presumed to be an out-of-state resident for tuition purposes if he or she moved to Vermont or continues residence in Vermont for the purpose of attending a Vermont institution of higher learning or qualifying for resident status for tuition purposes. Such presumption is rebuttable.
2. The student must demonstrate such attachment to the community as would be typical of a permanent resident of his/her age and education. The College's chief admissions officer shall consider in the determination of residency for tuition purposes, among other factors: voter registration, property ownership, payment of income and property taxes, automobile registration and driver's license.
3. Receipt of significant financial support from the student's family will create a rebuttable presumption that the student's residence is with his/her family. A student who has not reached the age of eighteen shall be presumed to hold the residence of his or her parents or legal guardian. The presumption shall be rebuttable.
4. A student who moves into Vermont within one year of enrollment shall be presumed to have moved to Vermont for the purposes of attending a Vermont institution of higher learning and qualifying for resident status for tuition purposes. This presumption shall be rebuttable.
5. A student who is eligible for tuition purposes to enroll as a resident student in another state shall not be enrolled as a "Vermont Resident." The inability to enroll as a resident student in another state does not by itself establish residency in Vermont for tuition purposes. Additionally, a domicile or residency classification assigned by a public or private authority neither qualifies nor disqualifies a student for in-state residency status at a member College. However, such classification may be taken into consideration by the chief admissions officer.
6. Notwithstanding paragraphs 1-5, a student shall be considered a resident for in-state tuition purposes at the start of the next semester or academic period where:
 - a. The student, in accordance with 16 V.S.A. § 2185, is a member of the Armed Forces of the United States on active duty who is transferred to Vermont for duty other than for the purpose of education; or
 - b. The student is eligible for in-state tuition and fees, as of August 1, 2021 because the student:
 - i. is a veteran who lives in Vermont (regardless of the student's formal state of residence) and enrolls in a member Institution;
 - ii. is anyone using a veteran's transferred benefits, who lives in Vermont (regardless of the student's formal state of residence) and enrolls in a member Institution;
 - iii. is anyone using benefits under the Marine Gunnery Sergeant John David Fry Scholarship, who lives in Vermont (regardless of the student's formal state of residence);
 - iv. is anyone using a veteran's transferred benefits, who lives in Vermont (regardless of the student's formal state of residence) while the transferor is a member of the uniformed services serving on active duty;
 - v. as of March 1, 2019, is anyone using educational assistance under 38 U.S.C. §§ 3100-3122 (Chapter 31, Training and Rehabilitation for Veterans with Service-Connected Disabilities); or
 - vi. as of August 1, 2022, is anyone using benefits for dependents and survivors under 38 U.S.C. §§ 3500-3566 (Chapter 35).
7. Notwithstanding paragraphs 1-5, a student shall be considered a resident for in-state tuition purposes as of June 1, 2022 where, in accordance with 16 V.S.A. § 2185 the student:
 - a. qualifies as a refugee pursuant to 8 U.S.C. 1101(a)(42); or
 - b. is granted parole to enter the United States pursuant to 8 U.S.C. 1182(d)(5);
 - c. is issued a special immigrant visa pursuant to the Afghan Allies Protection Act of 2009, as amended.
8. Notwithstanding paragraphs 1-5, a student shall be considered a resident for in-state tuition purposes if:
 - a. After January 1, 2015, the student has earned:
 - i. a high school diploma; or
 - ii. a secondary school equivalency certificate based on successful completion of General Education Development tests; and
 - b. At the time the student earned a diploma or certificate under subsection (a), the primary legal residence of the student, or the student's parent(s) or guardian(s) if the student was under age 18, was in Vermont; and
 - c. The student is and remains domiciled in Vermont at the time the student enrolls at the Vermont State Colleges. Domicile shall mean a person's true, fixed and permanent home, to which he/she intends to return when absent. Domicile shall not be dependent upon a person's marital status. Eligibility for in-state tuition under this paragraph shall not necessarily constitute in-state residency for any other purpose within or outside the VSC system.
9. Notwithstanding paragraphs 1-5, a student shall be considered a resident for in-state tuition purposes if required by any federal or Vermont law. Including but not limited to U.S. Public Law 118-42 (Section 209(b)(1)(E) of Title II of Division G of the Consolidated Appropriations Act of 2024) and Vermont Act No. 136 (2024) (An act related to new American educational grant opportunities).
10. A student enrolling at the Vermont State Colleges shall be classified by the Institution's chief admissions officer as a resident or non-resident for tuition purposes. The decision by the officer shall be based upon information furnished by the student and other relevant information. The officer is authorized to require such written documents, affidavits, verifications or other evidence as they deem necessary.
11. The burden of proof shall, in all cases, rest upon the student claiming to be a Vermont resident for tuition purposes by clear and convincing evidence.
12. Changes in residency status for tuition purposes shall become effective for the semester following the date of reclassification.
13. A student with resident status for tuition purposes will lose that status if they, at any time, fail to meet the above requirements.
14. The decision of the Institution's chief admissions officer on the classification of a student as a resident or non-resident for tuition purposes may be appealed in writing to the Institution's Dean of Administration. Further appeal of a classification of a student's residency for tuition purposes may be made in writing to the Office of the Chancellor. The decision of the Office of the Chancellor shall be final.
15. An applicant for admission or enrollment may obtain a determination of residency status for tuition purposes in accordance with the above criteria and procedures in advance of admission or enrollment.

ALL STUDENTS APPLYING FOR IN-STATE STATUS FOR TUITION PURPOSES MUST FULLY COMPLETE THE ENCLOSED APPLICATION FOR CONSIDERATION. PROVIDING FULL INFORMATION WILL AID IN PRESENTING CLEAR AND CONVINCING EVIDENCE OF YOUR STATUS. IN CASES WHERE THE QUESTIONS(S) ARE NOT APPLICABLE, WRITE "NA" IN THE SPACE PROVIDED. IN ADDITION TO COMPLETING THE APPLICATION, THE FOLLOWING INFORMATION MUST BE ATTACHED.

1. Notarized statement from Town Clerk or Town Registrar indicating original date(s) of voter registration. In cases where you have registered in more than one town, a statement from each clerk is required.
2. Copies of Federal and State Income Tax Returns from applicant and parents or legal guardian for the most recent year.
3. Copies of your parent(s) Federal and State Income Tax Returns if you are 24 or under.
4. A copy of all Trusts, Support or Custody Decrees or Agreements affecting you.
5. A photocopy of any Vermont Driver's License and/or vehicle registration.
6. Property Tax Statement.
7. Any additional information or documentation you feel relevant to your case.

In cases where the above information is not available, please explain the reason (e.g. haven't registered to vote, do not own a car, etc.).

All appeals of Residency Status must be made in writing within thirty (30) days of receipt of the letter from the respective office. If you feel that your circumstances change, you may file a new application at any time for the following semester.

The enclosed completed form should be sent to:

Office of Admissions
Community College of Vermont
1 Abenaki Way
Winooski, Vermont 05404

*Please allow approximately 2 weeks for review of your application. Decisions regarding your In-State Tuition Application will be communicated via email. Documents submitted as part of this application will not be returned. **Please do NOT submit faxed In-State Tuition Applications**, as the language or images on supporting evidence can be blurred.*



IN-STATE TUITION APPLICATION

PLEASE TYPE OR PRINT CLEARLY

1. Name _____
Last First Middle

2. Birth Date _____ 3. College ID Number (if issued): _____

4. Permanent Address _____

5. Local Address _____

6. Phone Number(s) Home _____ Work _____ Cell _____

7. E-mail address _____

Please include a valid email address to ensure you are notified of the decision of your application

8. Are you a veteran or an active duty member of the armed services? ☐ yes ☐ no

9. If yes, provide the date you left active duty _____

10. Do you have military orders transferring you to Vermont? _____

11. High School _____
Name of High School City State Graduation Year

12. Place of Birth _____
City State

13. On what date did you first move to Vermont? _____

14. Why did you move here? _____

15. How long have you continuously lived in Vermont other than temporary interruptions for military service or to attend school in another state? _____ years and _____ months.

Please list date(s) of interruptions and reasons below.

16. Have you attended any other college/university in the past three years? ☐ yes ☐ no

If yes, please list school(s) and date(s) attended: _____

17. Are you eligible for in-state status at any other public college in any other state? ☐ yes ☐ no

18. List the addresses at which you have resided during the past three years. Begin with your present address and include the length of time spent at each address.

Street *City* *State* *Dates of Residence (from-to)*

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

19. Are you a registered voter in Vermont? ☐ yes ☐ no

If yes, date of registration: _____

City/town of voter registration: _____

20. During the past two years, have you been registered to vote in any other town than the one noted in #19?

☐ yes ☐ no

21. If yes, indicate town/city and state: _____

22. List the state(s) in which you filed a state income tax return during the past three years:

State *Month/Year Filed* *For the year of*

_____	_____	_____
_____	_____	_____
_____	_____	_____

23. What did you list as your home address on the income tax returns mentioned in question #22?

24. Do you own property? ☐ yes ☐ no

If yes, indicate when the property was purchased, the addresses, and whether a Homestead Declaration has been filed with the Vermont Department of Taxes within the last 12 months:

Date of Purchase *Address of property* *Homestead Declaration Filed?*

_____	_____	_____
_____	_____	_____
_____	_____	_____

25. Please list all the driver's licenses held within the past four years, including the states from which they were acquired, the date of acquisition, and whether they are presently valid.

Date *State* *Valid?*

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

26. If you have a car, in what state is it registered? _____ Date of Registration _____

27. In the space provided, please provide employment information for the last three years. All information should be listed beginning with the most recent date first.

<i>Dates</i>	<i>Employer</i>	<i>Occupation</i>	<i>Address</i>	<i>Full or Part-Time</i>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

IF YOU ARE 24 YEARS OLD OR YOUNGER, PLEASE RESPOND TO QUESTIONS 28-35, OTHERWISE SKIP TO QUESTION 36:

28. Do your parents or guardians live in Vermont? ☐ yes ☐ no

29. If yes, how long have they continuously lived in Vermont? _____ years and _____ months

30. Were you claimed as an exemption on the most recent Federal Income Tax return? ☐ yes ☐ no

31. If yes, what was their relationship to you? ☐ parent(s) ☐ guardian

32. Please list your sources of income for the previous year:

<i>Source</i>	<i>Percentage</i>	<i>Fall</i>	<i>Spring</i>	<i>Summer</i>	<i>Total</i>
Earnings	_____	_____	_____	_____	_____
Personal Savings	_____	_____	_____	_____	_____
Financial Aid	_____	_____	_____	_____	_____
Parents/Guardians	_____	_____	_____	_____	_____
Other Relative	_____	_____	_____	_____	_____
Trust Fund	_____	_____	_____	_____	_____
Other (<i>specify</i>)	_____	_____	_____	_____	_____

33. Please list your sources of income for the coming year:

<i>Source</i>	<i>Percentage</i>	<i>Fall</i>	<i>Spring</i>	<i>Summer</i>	<i>Total</i>
Earnings	_____	_____	_____	_____	_____
Personal Savings	_____	_____	_____	_____	_____
Financial Aid	_____	_____	_____	_____	_____
Parents/Guardians	_____	_____	_____	_____	_____
Other Relative	_____	_____	_____	_____	_____
Trust Fund	_____	_____	_____	_____	_____
Other (<i>specify</i>)	_____	_____	_____	_____	_____

34. If you were claimed as an exemption by any non-resident of Vermont on the most recent Federal Income Tax Return, list the state(s) where your parents or legal guardians have filed a state income tax return during the past three years:

State

Month/Year Filed

For the year of

_____	_____	_____
_____	_____	_____
_____	_____	_____

35. Do your parents or guardians own property in Vermont? ☐ yes ☐ no

If yes, indicate when the property was purchased, the addresses, and whether a Homestead Declaration has been filed with the Vermont Department of Taxes within the last 12 months:

Date of Purchase

Address of property

Homestead Declaration Filed?

_____	_____	_____
_____	_____	_____
_____	_____	_____

36. Please indicate any additional facts that you think might be useful to determine your eligibility for resident tuition status and attach supporting documentation (you may attach additional sheets if necessary).

I understand that withholding information requested in this application or giving false information may make me ineligible for Vermont Resident Tuition at a Vermont State College institution. I certify that the above statements are correct and complete.

Signed _____ Date _____

FOR OFFICE USE ONLY

Date Received _____

Determination:

Notes: